Survey to assess the prevalence of child labour in cocoa-growing communities in Ghana

Household questionnaire

This questionnaire is part of a package of tools for the implementation of a child labour survey in cocoa growing areas of Ghana. The survey is designed to assess the prevalence, intensity and context of child labour and hazardous child labour, following child labour definitions as per national legislation in Ghana, and in line with relevant ILO conventions No. 138 and No. 182.

The survey tool is composed of 2 questionnaires:

* A household questionnaire to be administered to a responsible adult household member (male or female, depending on the context of the study), capturing the household’s overall socio-economic situation, the household composition, and farming practices
* A child questionnaire to be administered to children aged 5-17 years, capturing the child’s engagement in economic activities with a recall period of 12 months, and 7 days for some detailed information

Both questionnaires contain a core part and optional modules. The core part is designed to assess the prevalence and intensity of child labour in cocoa-growing communities. The optional modules can be added to assess specific subjects, as indicated at the top of each module.

These tools are based on existing good practice and have emerged from ICI’s long-standing experience in household data collection in cocoa growing communities. They can be adjusted for use in a wide range of contexts (project baseline and endline surveys, impact evaluations, needs assessments etc.).

The tools need to be administered by enumerators who have been trained on the concept of child labour and hazardous child labour. Enumerators must also have undergone a special training on interviewing children, as well as on child safeguarding.

Detailed materials to support the implementation of these tools and the training of enumerators is contained in the “Manual” which is part of this package.

For any questions, please contact learning@cocoainitiative.org.

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| **INFORMED CONSENT FOR RESPONDENT** |
| Hello, my name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_. I work with [......]. We are doing a study on cocoa farmers in Ghana.This household is among [...] households across cocoa-growing areas in Ghana that has been chosen to participate in this study. Within each selected household, we would like to interview all children from 5 to 17 years of age as well as a responsible adult household member. The interview will collect information about this household, including socio-economic status, farming activities, and work patterns of both children and adults. [Optional: We will also ask various questions about your personal beliefs on work and education.] This interview is expected to last about [...] minutes.**Known Risks and Benefits**There are no known risks to participating in this study beyond those experienced in everyday life. There is no compensation or direct benefit to you for participating, however the information we gather may help improve programs and policies aimed at improving the lives of farmers in the future.**Confidentiality**All your responses will be kept anonymous. Survey responses will not be linked to your name or the name of this community. While we will collect personally identifying information from you, it will be used for tracking and quality assurance purposes only and will not be shared with anyone outside of the research team. All personally identifying information will be removed or anonymized prior to any public release of the data. Following completion of the study, all records containing personally identifying information will be destroyed.**Voluntary Participation and Right to Withdraw**Your participation in this study is voluntary. You do not have to agree to be interviewed and can choose to say no without any consequence. You also do not have to answer all the questions if you do not want to and can choose to stop the survey at any time. Refusal to take part in or withdrawing from this study will not have any consequences for you of any kind.**Contact for Additional Information**If you have any questions, complaints, or concerns regarding this research kindly contact the Research Manager, [...], at [phone number: ...]. *[leave business card or contact information]*Do you have any questions? Do you agree to participate in the survey?1. YES    0. NO -----à **END INTERVIEW** |

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| **CORE PART** * Objective: to assess the prevalence and intensity of child labour
* Information covered: demographic characteristics of the head of household, listing of all household members, socio-economic status of the household, asset ownership, farming practices.
* To be administered to the a responsible adult member of the household.
* Duration: approximately 60 minutes
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| **SECTION A:** **LOCATION, DATE, IDENTIFICATION** |
|  | **Questions** | **Modalities** | **Answers** | **Skips / Filters** |
| **A2** | Region / District | *Filled by enumerator* |  |  |
| **A4** | Community | *Filled by enumerator* |  |  |
| **A5** | Community Code | *Automatically generated* | / / / / / / |  |
| **A6** | Full name of the interviewer | *Filled by enumerator* |  |  |
| **A7** | Date of interview | *Automatically generated* | / / / / / / |  |
| **A8** | Duration of the interview | *Start time - automatically generated* | \_ \_ \_ H \_ \_ |  |
| *End time - automatically generated* | \_ \_ \_ H \_ \_ |  |
| **A9** | Household ID | *Automatically generated* | / / / / / / |  |
| **SECTION B: RESPONDENT INFORMATION** |
| **B1** | What is your first and last name? |  |  |  |
| **B2** | Gender of respondent | ***Completed by the enumerator***0=Male 1=Female |  |  |
| **B3** | How old are you? |  |  |  |
| **B4** | What is the highest level of education you have completed? | 1=None2=Primary school completed3=Junior high school completed4=Senior high school completed5=Vocational school completed6=University degree |  |  |
| **B5** | Can you read and write? | 1=Yes 0=No |  |  |
| **B6** | Are you the head of the household? | 1=Yes 0=No |  |  |
| **B7** | If no, what is your relationship to the head of the household? | 1=Spouse2=Father or mother3=Son or daughter (adult) 3=Brother or sister4=Other, to be specified |  |  |
| **B8** | Do you feel comfortable answering on behalf of the head of household? | 1=Yes 0=No |  | If **NO**, **end this interview and chose another adult household member as respondent and restart an interview** |
| **B9** | ***If the respondent is NOT the household head***What is the gender of the head of household | 0=Male 1=Female | / / |  |
| **B10** | ***If the respondent is NOT the household head***What is the age of the head of household? |  |  |  |
| **B11** | ***If the respondent is NOT the household head***What is the marital status of the head of household? | 1= married 2=Concubinage/Living together 3=Separated or divorced4=widowed5=single/never married | / / |  |
| **B12** | What is the highest level of education completed by the head of household? | 1=None2=Primary school completed3=Junior high school completed4=Senior high school completed5=Vocational school completed6=University degree9999=Don’t know |  |  |
| **B13** | Can the head of household read and write? | 1=Yes 0=No9999=Don’t know |  |  |

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| **SECTION C: HOUSEHOLD SITUATION** |
| **#** | **Questions** | **Modalities** | **Answers** | **Filters / skips** |
| **C1** | In what type of dwelling does your household live?***Note to enumerator: Where possible, observe and confirm selection with respondent*** | 1=Separate house (multiple room)2=Separate house (single room) 3=Compound house (rooms)4=Huts/several small buildings (same compound)5=Living quarters attached to commercial structure (office/shop/work place)6=Improvised home (kiosk, container, tent)7=Other9999=Don’t know9998=Refused |  |  |
| **C2** | What is the main construction material of the dwelling walls?***If multiple materials are used, choose material that is used most often.*** | 1=Mud/mud brick/earth2=Wood3=Metal sheet/slate4=Stone/burnt brick/cement/concrete5=Bamboo/palm leaf/thatch6=Other9999=Don’t know9998=Refused |  |  |
| **C3** | What is your residency status? | 1=Native2=Migrant from other region in Ghana3= Migrant from outside Ghana9998=Refused |  |  |
| **C4** | How many years have you lived in this community? | *(If less than one year, enter 0)* |  |  |
| **C5** | How many adults (18 years or older) live in this household? |  |  |  |
| **C6** | How many children aged between 5 and 17 live in this household? | *Note to enumerator: include all children, biological and non-biological.* |  |  |
| **C7** | How many children below 5 years of age live in this household? | *Note to enumerator: include all children, biological and non-biological.* |  |  |

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| **SECTION D: REGISTER OF HOUSEHOLD MEMBERS** |
|  | *Note to enumerator: List all names before proceeding so that each household member is associated with an ID* |
|  | **D1** Can you please provide **full names** of all persons who are part of this household, starting with the oldest and moving to the youngest? | **D2 gender** 0=Male 1=Female | **D3 What is (NAME)’s** Relationship with the head of household? | **D4** How old is (NAME)? (in completed years) | **D5**. IF age 0-17, does [Name] have a birth certificate?1=Yes 0=No9999=Don't know | **D6** What is the highest level of education achieved/completed by [Name]? | **D7**. IF 0-17, is [Name]currently attending school?1=Yes 0=No9999=Don't know | **D8.** If yes, which school level does he/she attend? |
| **1** |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |
| **[...] list up to 20 household members** |
|  | ***Key for D3 – Relationship with head of household:*** *1=Head of household; 2=Spouse; 3=Biological child of the head of household; 4=Non-biological child of the head of household in care; 5=Parent of the head of household; 6=Other relative of the head of household; 7=Other non-relative****Key for D6: level of education:*** *1=None 2=Primary school; 3=Junior High School 4=Secondary school 5=Vocational education 6=Higher/ Tertiary****Key for D8: level of school attended:*** *1=Kindergarten; 2=Primary school; 3=Junior high school; 4=Senior high school; 5=Vocational education; 6=Higher/Tertiary; 9999=Don’t know* |

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| **SECTION E: HOUSEHOLD ACCESS TO SERVICES AND ECONOMIC SITUATION** |
|  | **Questions** | **Modalities** | **Answers** | **Skips / Filters**  |
| **E1** | What is the main source of light in your home? | 1=Electricity via the national grid 2=Lanterns/candles/paraffin lamp3=battery operated lamp 4=Private generator5=Public or shared generator 6=Gas lamp7=Solar energy 8=Other9999=Don't know |  |  |
| **E2** | What is the main source of drinking water for your household? | 1=Water pipes in the house 2=Public standpipe3=Drilling well/pump/pipe 4=Tanker service5=surface water (river / stream / canal) 6=protected private well 7=Unprotected private well8= protected public well 9=Unprotected public well 10=Spring water 11=Bottled water 12=Rainwater13=Other (specify) 9999=Don't know |  |  |
| **E3** | Does the household have the following equipment in good condition? | ***Allow multiple selection.***A=Radio (exclude radio on mobile phone)B=Television C=Computer D=Mobile phone E=BicycleF=Motorcycle/tricycle/moped G=CarH=RefrigeratorI=Sewing machine |  |  |
| **E4** | What are the household’s usual income sources other than agriculture? | ***Allow multiple selection.***0=None other than agriculture1=small business owned by a household member (e.g. shop, hair dressing, tailoring, etc.)2=employment as non-agricultural worker in private business3=employment in public service4=money sent regularly by some family member who migrated (remittances)5=Transportation business6=Small-scale mining7=Other (specify)9999=Don’t know9998=Refused |  |  |
| **E5** | Do you have any outstanding loans? If so, what is the total outstanding loan amount? | ***If no outstanding loan, fill 0***Amount: GHC\_\_\_\_\_\_\_\_\_\_\_\_9999=Don’t know9998=Refused |  |  |
| **E5.1** | To whom do you owe this loan amount? | ***Allow multiple selection.***1=Bank2=Micro-finance institute3=Family members4=Friends5=Purchasing clerk999Other (specify) |  |  |

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| **SECTION F: LAND HOLDING, FARMING PRACTICES** |
|  | **Questions** | **Modalities** | **Answers** | **Skips / Filters**  |
| **F1** | What is the total area of land (in acres) under cocoa cultivation owned by this household?***Note to enumerator: Include all cocoa farms owned by the household, even if it is managed by somebody else.*** | Area: \_\_\_\_\_\_\_acres9999=Don’t know9998=Refused |  | ***If 0 (ie. the household is a caretaker/ farms someone else’s land) skip to F3***  |
| **F2** | Is any of this cocoa land managed by caretakers not members of this household? | 1=Yes 0=No9999=Don’t know9998=Refused |  |  |
| **F2.1** | ***If yes,*** what is the area of cocoa land (in acres) owned by this household but managed by a caretaker who is not a member of this household? | Area: \_\_\_\_\_\_\_acres9999=Don’t know9998=Refused |  |  |
| **F3** | Does any member of this household manage any cocoa farm(s) which are not owned by the household? | 1=Yes 0=No9999=Don’t know9998=Refused |  |  |
| **F3.1** | ***If yes,*** what is the total area of cocoa land (in acres) farmed, but not owned, by members of this household? | Area: \_\_\_\_\_\_\_acres9999=Don’t know9998=Refused |  |  |
| **F4** | In total, how many bags (6~~4~~ kg) of cocoa did you produce in the last crop year 2020/2021 on all the **farms you manage yourself**? | Quantity: \_\_\_\_\_\_bags9999=Don’t know9998=Refused |  |  |
| **F5** | Does anyone in your household produce any other cash crops? If so, which? | ***Allow multiple selection.***0=None1=Oil palm2=Cashew3=Rubber4=Coffee5=Tobacco6=Cotton7=Mango8=Sugarcane 9=other cash crops, specify9999=Don’t know9998=Refused |  |  |
| **F6** | What sources of labour do you use for your production of cash crops (cocoa or other)? | ***Allow multiple selection.***A=SelfB=Family support (adults)C=Family support (children under 18)D=Labourers hired E=Caretakers/farmers tenants F=Community Service GroupG=Other, specify |  |  |
| **F7** | In total, how much did you spend on labour (daily labourers plus permanent workers) for farm work in the past 12 months?***Note to enumerator: Assist the respondent adding up all types of hired labour*** | Amount: \_\_\_\_\_\_\_\_\_ GHC |  |  |
| **F8** | Has fertilizer been used on your household’s fields/farms over the past 12 months? | 1=Yes 0=No9999=Don’t know9998=Refused |  |  |
| **F9** | Have pesticides been used on your household’s fields/farms over the past 12 months? | 1=Yes0=No9999=Don’t know9998=Refused |  |  |

o be administered to all children aged 5-17 years living in the selected household, including biological and non-

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| **OPTIONAL MODULES*** Objective: to assess specific outcomes related to interventions to address child labour
* Subjects covered:
	+ Gender equality
	+ Parents’ awareness about harm from child labour
* Each module can be added to the core questionnaire independently, in line with the objectives of the survey
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**E PART**

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| **MODULE G: GENDER EQUALITY** * *This module should be administered to adult men and women living in the household in order to reveal different perceptions by male and female respondents within the same household.*
* *This module allows to measure progress over time, or differences between groups, in terms of the level of women empowerment within the household.*
* *Since this module is designed as an add-on to a comprehensive household questionnaire, it is very concise and covers only a limited part of the various dimensions of women empowerment. For a study with a stronger gender focus, it is recommended to expand this module.*
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| **MODULE G: Gender equality** |
| **#** | **Questions** | **Modalities** | **Answers** | **Skips / Filters** |
| **G0.1** | What is your first and last name? |  |  |  |
| **G0.2** | Gender of respondent | ***Completed by the enumerator***0=Male 1=Female |  |  |
| **G0.3** | What is the highest level of education you have completed? | 1=None2=Primary school completed3=Junior high school completed4=Senior high school completed5=Vocational school completed6=University degree |  |  |
| **G0.4** | Are you the head of the household? | 1=Yes 0=No |  |  |
| **G0.5** | If no, what is your relationship to the head of the household? | 1=Spouse2=Father or mother3=Son or daughter (adult) 3=Brother or sister4=Other, to be specified |  |  |
| **G1** | Is any woman living in this household currently member of a VSLA or a women’s group which holds regular meetings? | 1=Yes 0=No9999=Don’t know9998=Refused |  |  |
| **G2** | Does a woman in the household have a job that is not dependent on her husband or other household member? | 1-Yes 0-No9999=Don’t know9998=Refused |  |  |
| **G3** | Who is the main manager of money/income in the household? | 1=One of the **men** living in the household (head of household or other senior household member) manages alone2=One of the **women** living in the household (head of household or other senior household member) manages alone3=Man mainly manages, but his wife contributes4=Woman manages mainly, but her husband contributes5=Man and woman manage together 6=Each manages separately7=Not applicable to widowed, divorced and single persons9999=Don’t know9998=Refused |  |  |
| **G4** | Who usually makes decisions about major household purchases? | 1=One of the **men** living in the household (head of household or other senior household member) decides alone2=One of the **women** living in the household (head of household or other senior household member) decides alone3=Man mainly decides, but consults his wife4=Woman mainly decides, but consults her husband 5=Man and woman decide together 6=Each decide independently on different purchases6=Not applicable to widowed, divorced and single persons9999=Don’t know9998=Refused |  |  |
| **G5** | Who usually makes decisions about purchases for the daily needs of the household? | 1=One of the **men** living in the household (head of household or other senior household member)2=One of the **women** living in the household (head of household or other senior household member)3=Man mainly decides, but consults his wife4=Woman mainly decides, but consults her husband 5=Man and woman decide together 6=Each decide independently on different purchases6=Not applicable to widowed, divorced and single persons9999=Don’t know9998=Refused |  |  |
| **G6** | Who usually makes decisions about children’s education? | 1=One of the **men** living in the household (head of household or other senior household member)2=One of the **women** living in the household (head of household or other senior household member)3=Man mainly decides, but consults his wife4=Woman mainly decides, but consults her husband 5=Man and woman decide together 6=Each decide independently on different purchases6=Not applicable to widowed, divorced and single persons9999=Don’t know9998=Refused |  |  |

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| **MODULE H: KNOWLEDGE AND ATTITUDES ON CHILD PROTECTION*** *This section helps measure knowledge on and attitudes towards child protection, and child labour specifically. This module can be administered to parents, both fathers and mothers, in the household, beyond the respondent to the core part of the survey.*
* *This module allows to measure progress over time, or differences between groups, in terms of knowledge on and attitudes towards child protection.*
* *Since this module is designed as an add-on to a comprehensive household questionnaire, it is very concise and covers only a few dimensions of child protection. For a study with a focus on knowledge and attitudes around child protection and child labour (e.g. to evaluate effects of awareness raising activities), it is recommended to expand this module.*
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| **MODULE H: Knowledge and attitudes towards child protection** |
| **#** | **Questions** | **Modalities** | **Answers** | **Skips / Filters** |
| **H0.1** | What is your first and last name? |  |  |  |
| **H0.2** | Gender of respondent | ***Completed by the enumerator***0=Male 1=Female |  |  |
| **H0.3** | What is the highest level of education you have completed? | 1=None2=Primary school completed3=Junior high school completed4=Senior high school completed5=Vocational school completed6=University degree |  |  |
| **H0.4** | Are you the head of the household? | 1=Yes 0=No |  |  |
| **H0.5** | If no, what is your relationship to the head of the household? | 1=Spouse2=Father or mother3=Son or daughter (adult) 3=Brother or sister4=Other, to be specified |  |  |
| **H1** | Can you list at least 3 negative consequences of hazardous activities done by children in agriculture***Do not prompt*** | ***Allow multiple selection.***0=unable to mention any A-Illnesses and injuries of childrenB-Child’s deathC-Child’s future compromisedD-Child’s physical development compromisedE-Child’s schooling compromisedF-Perpetuates child povertyG-Criminal sanctions (jail, fine, etc.)H-Other (Specify): \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ | ***Score between 0 and 3: number of true negative consequences (A to G) mentioned by the respondent*** |  |
|  | **I am now going to read out a few statements, please tell me whether you agree or disagree.** ***Note to enumerator: Agreement with statements H2.1, H2.2 H2.3 is indicative of a protective attitude, and agreement with statements H2.4 and H2.5 is indicative of a neglective attitude.*** |
| **H2.1** | “A person aged under 18 years should always be considered a child, regardless of their situation” | A=AgreesB=Disagrees9999=has no opinion | A=1 pointB=0 points |  |
| **H2.2** | “Attending school is more important for a child than learning how to work” | A=AgreesB=Disagrees9999=has no opinion | A=1 pointB=0 points |  |
| **H2.3** | “Children should always avoid hazardous work” | A=AgreesB=Disagrees9999=has no opinion | A=1 pointB=0 points |  |
| **H2.4** | “I worked when I was a child, so my children must also work” | A=AgreesB=Disagrees9999=has no opinion | A=0 pointsB=1 point |  |
| **H2.5** | “Obliging a child to do hard work, even if it is hazardous, will have positive effects on his/her future.” | A=AgreesB=Disagrees9999=has no opinion | A=0 pointsB=1 point |  |
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|  | Thank you very much for your answers, this is the end of the interview.Do you have any questions for me? |  |  |
| **END OF INTERVIEW** |